

## Jackson Avenue PTO Meeting Minutes

**Date:** Wednesday, November 13, 2013

**Attendees:** Alyssa Lopez, Beth Rasmussen, Cathy Finkbeiner, Danielle Hayes, Emilia Silva, Karen Higgins, Kika Enriguez, Shari Johnston, Susana Balderas, Sylvia Guzman, Toni Orr, Tracy Rinella, and Virginia Holunga.

**Agenda:**

1. Opening
2. Reports
3. New Business
4. Next Meeting

**Key Points:**

1. Opening
  - Meeting called to order at 7:03 pm by Tracy Rinella.
  - **Karen Higgins moved to approve October 9, 2013 meeting minutes and was seconded by Virginia Holunga.**
2. Reports
  - Principal's Report <Shari Johnston> -
    - Safe Routes to School – We received \$1000 and will be disbursed into the Healthy Stingray budget.
    - Spaghetti Feed – It was a great turnout with 4<sup>th</sup> and 5<sup>th</sup> grade families. A tour was provided with the dinner. \$803 was collected.
    - Parent Information Night. There will be a second session scheduled on November 14, 2013 to explore the depth of knowledge for the common core standards.
    - Walk for Education – We are still waiting for the tally results. If we get 1<sup>st</sup> place, we will receive additional \$500.
    - St. Matthew's Baptist Leadership Committee will be hosting a walk-a-thon event on Saturday, February 1, 2014. This event is to help raise money for the schools. We drafted a proposed technology wish list for ipads and laptops for the smarter balance assessments to the committee.
  - Teacher Report <Alyssa Lopez> -
    - Kid Connection website is up and running.
    - Teachers and students enjoyed the Ice Cream Social and Unicef boxes.
    - There was an inquiry on whether the 4<sup>th</sup> grade buses will be funded for the mission field trip. PTO stated that it is on the budget.
    - There was an inquiry on how the teacher's budget is determined. PTO stated that it's based on number of students.
    - There is a request for Trisha to post the teacher's balances for each class.
  - Treasurer's Report – none reported.
3. Old Business
  - escrip - <Karen Higgings> -
    - Safeway is no longer requiring that funds be allocated to health. Safeway also announced that they will no longer accept credit cards to earn contributions. Debit cards, check, cash, and gift cards will be accepted to earn the contributions for Jackson school.

- ELAC <Susana Balderas> -
  - There were 15-20 parents that attended the last ELAC meeting.
  - A potluck buffet was suggested for the next ELAC meeting. PTO will provide plates, water, napkins, and utensils for the meeting.
  - Cathy and Tracy will attend the Dec 16<sup>th</sup> meeting to help answer any questions.
- The Unicef boxes were well received. We raised \$308.53 to donate to Unicef.

#### 4. New Business

- Holiday Gift Shop <Danielle Hayes> -
  - The event will be December 9 – 13<sup>th</sup>.
  - There will be an online volunteer form. A link will be provided to sign up for a shift.
  - All volunteers must have paperwork and TB test completed.
- Holiday Boutique/Winter Bazaar – This event was proposed to encourage our young student entrepreneurs to sell homemade items. It was suggested that we kickoff this event in the spring. It can also be used to help raise funds for science camp.
- Sign-in Standalone machine was proposed to help the sign-in and sign-out process for the front office. It would allow volunteers or visitors to sign-in/sign-out. Cathy will research the cost and provide more information at a later date.
- Jackson is celebrating their 50<sup>th</sup> year. It was proposed that we do a 50s theme for the spring fundraiser.
- Jackson Apparel orders will be due on November 20<sup>th</sup>.

#### 5. Next Meeting

- Next meeting scheduled on Wednesday, January 15<sup>th</sup> at 7 pm.
- Meeting adjourned at 8:03 PM.

#### 6. Action Items

- Trisha Bingham – Update and post the teacher's balances per class
- Tracy Rinella – Attend ELAC meeting in December.
- Cathy Finkbeiner –
  - Attend ELAC meeting in December.
  - Research the Sign-in Standalone machine costs.

Submitted by Sylvia Guzman